



January 2025

Information about Employment Visa

Note: All information is based on findings and experiences of the Embassy at the time of writing. Despite all care, no guarantee can be given for completeness and accuracy.

Kindly note that the Visa Section of the German Embassy in Budapest does not offer consultation over the phone. Address yourself via e-mail to the Embassy.

General Information

In most cases, the approval of the Federal Employment Agency is required to take up employment in Germany.

For an initial orientation on whether you need approval and whether it can be granted, please visit the homepage of the Federal Employment Agency: <https://www.arbeitsagentur.de>

Documents to be submitted:

- One completely filled out [visa application form](#)
- 1 current biometric passport photo (available at the Embassy for 2.000 HUF)
- Valid passport (original + one copy of the data card and all pages with entries, visa and stamps) with following requirements:
 - its validity should exceed the duration of intended stay in German by at least 3 months
 - it must contain at least 2 blank pages
 - it must have been issued within the previous 10 years
- Hungarian Lakcím (residence) card (original + one copy)
- Valid Hungarian residence permit (original + one copy)
- Contract of employment (original + one copy), including information on
 - Occupational activity
 - Salary
 - Working time
- Proof of health insurance with coverage for Germany (original + one copy)
- Proof of qualification/foreign diploma (original + one copy), including German translation if documents are not German or English
 - For truck drivers: Driving license (original plus one copy)
 - For speciality chefs: company description and menu (copies)
- Curriculum vitae (one copy)
- Form „Declaration about the Employment“ (Erklärung zum Beschäftigungsverhältnis) one copy – This form is to be completed by the prospective employer
 - For truck drivers: in addition “Zusatzblatt C”
- If applicable: approval of the Federal Employment Agency (original + one copy)

- 75,- EUR payable in cash or credit card (only Visa/Mastercard) in HUF.
Cash payments in EUR are not accepted.

IMPORTANT INFORMATION:

- Please check if you can apply online via www.digital.diplo.de. If it is possible we can't accept your application in person
- If the online application is not possible you will need an appointment. For appointments please use our [online appointment system](http://www.budapest.diplo.de/termin) that you find on our website at www.budapest.diplo.de/termin
- Please be informed that in case of incomplete documentation your application cannot be accepted and a new appointment has to be booked.
- Kindly come to the Embassy at least 15 minutes before the beginning of your appointed time-slot and bring the already filled in application forms and all necessary documents mentioned above as original including two copies. If you arrive later than 15 minutes after the beginning of your appointed time or without filled in application forms or documentation, you won't be admitted and have to get a new appointment.

Embassy of the Federal Republic of Germany

– Consular section –

Street address: 1014 Budapest I. Bezirk, Úri utca 64-66

Postal address: Pf. 1203, H-1276 Budapest, Ungarn

Telefax: +36 1 4883 558 or 570

E-Mail: konsulat@buda.diplo.de

Internet: www.budapest.diplo.de